

MEMORANDUM FOR: DC/RECD/OL
C/FEB/RECD/OL
C/HEB/RECD/OL
OL/PD - Attn: [REDACTED]

FROM: [REDACTED]
OL/Building Planning Staff

SUBJECT: A&E Selection for Master Plan Study

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1. Representatives of OL/RECD and OL/BPS have conducted interviews with six architect-engineer firms on the referenced project. Following these interviews, an RFP was prepared by OL/PD, and responses are due back by COB 24 June 1981.

2. It is requested that you attend an A&E Selection Panel meeting on 26 June 1981 at 0900 in [REDACTED] for the purpose of evaluating and ranking the consultants' responses. A sample score sheet for evaluating the consultants' proposals is attached for your review.

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3. In order to expedite the selection process, it is requested that your score sheets be filled out prior to the panel meeting on 26 June. Copies of the consultants' proposals will be available from [REDACTED] PD/OL, on 25 June 1981.

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Attachment:
As Stated

Distribution:

- Orig - DC/RECD/OL w/att
- 1 - C/FEB/RECD/OL w/att
- 1 - C/HEB/RECD/OL w/att
- 1 - OL/PD - Attn: [REDACTED] w/att
- ✓ 1 - OL/BPS Subject (Official) w/att
- 1 - OL Reader w/att
- 1 - OL/BPS Chrono w/o att

OL/BPS [REDACTED] (15 Jun 81)

OL 1 2467

Score Sheet for Master Plan Study

Item	Raw Score 0-5	Weighting Factor	Total
1. <u>General Information</u>			
<u>Bid Documents</u>		1	
<u>Facilities & Workload</u>		2	
<u>Subtotal</u>			-----
2. <u>Project Information</u>			
<u>Understanding</u>		3	
<u>Approach</u>		6	
<u>Personnel</u>		8	
<u>Subtotal</u>			-----
3. <u>Experience</u>			
<u>Master Planning</u>		3	
<u>Environmental</u>		3	
<u>Washington Area</u>		2	
<u>NCPC</u>		2	
<u>Project #1</u>		2	
<u>Project #2</u>		1	
<u>Project #3</u>		1	
<u>Subtotal</u>			-----
4. <u>Price</u>			
<u>Amount</u>		5	
<u>Clarity</u>		1	
<u>Subtotal</u>			-----
<u>Total</u>			=====

Maximum Score = 200